

**Smith River  
Community Services District**  
241 First Street, Smith River, Ca 95567  
(707) 487-5381

**Board of Directors**  
*Robert Dytewski, President*  
*Rachel Sarina, Vice President*  
*Bruce Kohler, Fiscal Officer*  
*Jo Ann Van Valkenburgh, Director*  
*Matt Westbrook, Director*  
*Ryan Plotz, Legal Counsel*

**Board of Directors Agenda  
September 27<sup>th</sup> 2022 @ 4:00 pm**

**TELECONFERENCE MEETING**  
**Dial: 1-971-224-6602; Access Code: 966730**

**I. ROLL CALL**

**II. ADDITIONS OR DELETION**

*The Chair requests any deletions, corrections or additions from Board members to the agenda at this time. In order to add an item to the agenda, the matter must have come to the attention of the Board or Administration subsequent to the posting of the agenda and the matter requires action before the next regular meeting of the Board.*

**III. PUBLIC COMMUNICATIONS**

*Members of the public may address the Board on matters which are within the jurisdiction of the Board. If you are addressing the Board regarding a matter listed on the agenda, you may be asked to hold your comments until the Board takes up that matter. Please limit your comments to three minutes or less. All remarks shall be addressed to the Board as a body and not as a particular member thereof.*

**IV. CONSENT CALENDAR**

*Comments from the public may be heard at this time regarding only matters of the Consent Calendar. Items in the Consent Calendar will be acted upon by the Board of Directors jointly at one time, without discussion, unless a member of the Board of Directors or the Administration requests an opportunity to address any given item. Approval by the Board of Consent Calendar items means that the recommendations of the Administration are approved along with the terms and condition described in the administrative report.*

1. Approve Minutes from August 23, 2022. (Action)
2. Discuss and consider making a finding that the findings made in Resolution 2021-03, regarding the continued state of emergency, continue to exist and authorizing the continued use of teleconference meetings. (Action)
3. Approve August Payables in the amount of \$60,262.25 (Action)

**V. OPERATIONS--General Manager/Administrative**

1. General Manager report of weekly activity. (Discussion)
2. Administrative report. (Discussion)

**VI. FISCAL**

1. Draft Budget review/approval (Discussion/Action)
2. 2021 audit contract approval (Discussion/Action)

**VII. OLD BUSINESS**

1. Emergency generator grant project (discussion)
2. County bond status (discussion)
3. Tribal subdevelopment additional homes will serve amendments. (Discussion)
4. New website status update. (Discussion)

**VIII. NEW BUSINESS**

1. Ocean Heights tank fence break in and possible security improvements (Discussion)
2. CBH new contract and involvement in district's finances (Discussion/Action)
3. Updating and renovations for Hall (Discussion)
4. Meter order for larger size meters and dual port radios (Discussion/Action)
5. Leak adjustment for account # 840 in the amount of \$34.48 (Discussion/Action)

**IX. CLOSED SESSION**

**GENERAL MANAGER PERFORMANCE REVIEW Gov't Code: 54954.5**

**X. BOARD OF DIRECTORS COMMENTS AND INFORMATIONAL COMMENTS**

*At this time, board members may comment on non-agenda matters, ask questions and give direction to staff. No action may be taken on non-agenda items unless authorized by law.*

**XI. ADJOURNMENT**

I hereby certify under penalty of perjury, under the laws of the State of California that the foregoing agenda was posted in accordance with the applicable legal requirements. Dated on this day; September 23, 2022.

On behalf of the Board of Directors,

Jeff Beard  
General Manager

**THE AGENDA DESCRIPTIONS PROVIDE THE PUBLIC WITH A GENERAL SUMMARY OF THE ITEMS OF BUSINESS TO BE CONSIDERED BY THE BOARD. THE BOARD IS NOT LIMITED IN AN ANY WAY BY THE RECOMMENDED ACTION AND MAY TAKE ANY ACTION WITH WHICH THE BOARD DEEMS TO BE APPROPRIATE IN AN AGENDA ITEM. ALL SUPPORTING DOCUMENTATION FOR THIS AGENDA IS AVAILABLE FOR PUBLIC REVIEW ON ANY AGENDA ITEM UNDER CONSIDERATION BY THE BOARD OF DIRECTORS DURING REGULAR BUSINESS HOURS AT THE RECEPTION DESK OF THE SMITH RIVER CSD. ANY PERSON HAVING QUESTIONS CONCERNING ANY AGENDA ITEM MAY CALL THE DISTRICT OFFICE AT 707/487-5381 OR STOP BY 241 FIRST STREET, SMITH RIVER, CA.**

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the district office at 707-487-5381. Notification: 48 hours prior to the meeting. This will enable the agency to make reasonable arrangements to ensure accessibility to this meeting. Note: If you challenge the decision of the Smith River Community Services District in court, you may be limited to raising only those issues you or someone else raised at the public hearing or in written correspondence delivered to the district office at or prior to the public hearing (Govt. § 95009). There is a ninety-day statute of limitations relating to ministerial actions by the Board of Directors.*